

EXAMINERS TIPS - International Foundation Certificate and Diploma Students

Effective use of self-assessment questions

Self Assessment Questions (SAQs) are set out at the end of each module of the course manual and are intended to assist you in assessing your understanding of the module content. Even though you may have carefully read a particular module, this does not mean that you have thoroughly understood the content and the SAQs are a useful mechanism in helping you to check your understanding.

It is recommended that you attempt the questions once you have read through each module and that you take time to review the answers at the back of the book, comparing these to your own responses, before moving on to the next module. Naturally there will be some areas of the syllabus with which you are more comfortable than others but by regularly reviewing your understanding, you can pinpoint these and ensure that you allocate sufficient time to their review in the revision period.

To gain the most from the SAQs we would recommend the following approach:

- Read the module and review the SAQs. Jot down your answers to each of these and then compare your answers to those given at the back of the manual.
- Identify any differences and/or omissions, then refer back to the relevant section of the text and re-read the appropriate passage, making revision notes in the usual way if required.
- If at this point you are confident with the topic, leave it for now and then re-test yourself on it a few days later by re-referring to the relevant SAQ. If not, you may find you would benefit from re-reading the whole module or discussing your answers with your mentor or study group peers.
- Alternatively, you may wish to seek guidance from your tutor by sending your query to CLT International (cltstep_registrar@centlaw.com).

In summary, the SAQs can be an effective support to your studies when used in the following way:

- Read the module
- Attempt the SAQs
- Review answers
- Think and seek guidance as required