

EXAMINERS TIPS – E&W Students

The Exam is Approaching

With one month to go, what should you be concentrating on?

- Firstly, make the most of the workshop and raise with the tutor any points on which you are unclear. If you are unable to attend, make sure you get in touch with CLT to request the Workshop notes, which will be emailed to you.
- Allocate your time between now and the exam so that you can ensure you have enough time to complete your revision. At this point, you need to have reached (or be nearing) the end of the course manual so that you can move on to making sure the information has been properly absorbed. The various supplementary materials provided on the website and at workshops and especially the module-by-module self-assessment questions are helpful for this, but you also need to practice examination questions so that you are confident in applying your knowledge to sets of facts similar to those you will face in the examination.
- The format of the exams: The Foundation examination questions are all compulsory; candidates choose 5 from 6 on both the Estates and Trusts papers; a compulsory question plus 3 from 4 optional questions on the Tax paper; and all questions are compulsory on the Accounting paper. This means that you cannot safely elect to omit certain parts of the syllabus from your revision - on all papers you need to thoroughly revise the whole of the syllabus.
- Read the exam reports on the website so that you know exactly what the exam will look like. These are useful as they also highlight areas where students commonly make mistakes – avoid making the same ones! *Accounting students – remember that the format has changed as of this sitting so you will need to consult the new specimen examination paper to know what to expect.*
- Diploma students - when you have a spare half-hour, logon to the student area of the CLT website and listen to one of the three webinars relating to your course, each covering a topic students have indicated that they would like additional help with.
- Contact a tutor at cltinternational@centlaw.com if during the next few weeks you come across something that you need clarification on – but be careful not to leave your query until a day or two before the exam as by this stage, with the volume of queries likely to be sent in, the response may not reach you in time for the exam!
- Check the delegate handbook included with your distance learning pack so that you are familiar with examination protocol before turning up to the exam. If you have any special requirements and have not yet informed CLT, do so as soon as possible.
- Finally, make sure you know where you are going on the day of the exam! The venue might have changed since your last exam so check either the CLT website or wait for the email that you will receive two weeks prior to the examination.