

EXAMINERS TIPS – E&W Foundation Certificate & Diploma Students

Tips for the Administration of Estates Module

- Candidates' exam answers often lack structure – look at specimen exam paper solutions and examiners' reports to get a clearer understanding of how answers should be structured.
- Candidates need to make sure that before beginning to answer the question they understand what is really being asked of them, and to remain focussed on that.
- Candidates should answer the question they have been given, not the one they think they are being asked or have prepared before.
- Simply giving practical advice or a practical answer is not enough – the authority for your answer (relevant legislation, case law and legal principles) must be cited.
- Candidates should analyse the requirements of the question – they can do this by reading the question, looking at the mark allocation and giving thought to what the examiners are seeking.