



# STEP Membership Subscription Renewal 2010/11

## Application to pay a reduced subscription

### 1. Reduced Subscription Application

I hereby apply to pay a reduced subscription of £30.00 /\$75.00/ €60.00 for the 2010/11 subscription year:

**Membership Category: Non Earner/ Restricted**

I am currently unemployed     I am currently on maternity leave     I am on a career break     I am on long term sick leave

**Membership Category: Seconded**

I have been seconded to another company or department and not in receipt of any remunerated advice or work connected with trusts and/or estates

**Membership Category: Retired**

I am retired and not in receipt of any remunerated advice or work connected with trusts and/or estates

I will cease/ceased employment from (firm):

on (date):

I am due to return to work on (if applicable):

### 2. Personal Details

STEP Membership No:

Title (e.g. Mr/Mrs):

First Name(s):

Family Name:

Address:

City/Town:

County/State/Province:

Post Code/Zip Code:

Country:

E-mail:

Telephone Number (incl. area code):

### 3. Applicant's Declaration

I confirm that I have read the terms and conditions below and the details given on this form are correct to the best of my knowledge. I understand that I may be asked to re-apply to pay a reduced subscription each year.

Signed:

Date:

**Terms & Conditions**

Members who are unable to work due to ill health; a career break; redundancy; maternity/paternity leave; or are on secondment may apply to change their membership category and pay a reduced subscription. Full Members who have been in that category for two years, from the date of this application, shall no longer be entitled to use the TEP Designation. Members returning to work, whether on a part time of full time basis, must inform STEP and will resume their previous membership category.

Retired Membership is available to Full members who have retired and are not in receipt of remuneration for any advice or work connected with trusts and/or estates. Retired members are no longer entitled to use the TEP designation.

CPD Requirement: Members who change to the non earner/restricted or seconded membership category are required to complete 30 hours of unstructured CPD which includes reading and research, for example. Members will not be required to complete structured CPD such as attending conferences, preparing lectures or writing books. There is no CPD requirement for those in the retired membership category. Full details of STEP members' CPD requirements can be found at [www.step.org/cpd](http://www.step.org/cpd)

The STEP subscription year is from 1 April to 31 March. If this application is being completed part way through a subscription year your membership category will be effective immediately but the subscription fee will change on 1st April of the following year. No part payment or refund is permitted.