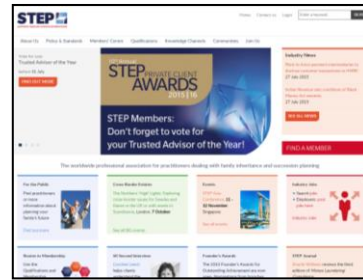


Update your details online at www.step.org

It's very simple to update your STEP membership record. Just follow the steps below:

1. Login at www.step.org using your website username and password.



2. When you login, you will be directed to update your contact details.

3. Using the various tabs, you can also update the following features:

Mailing Preferences tab: Mailing, Newsletter and Directory Preferences

Opt in and out of various STEP newsletters and mailings.

Select which address you would like to appear in the STEP Directory and Yearbook and in the Online Directory.

STEP

Expertise tab: Profession, Specialisms and Biography

Help STEP members and members of the public find you adding your profession, specialisms and a biography to your online profile.

by

If you have any questions about updating your record or these features, please email step@step.org or call +44(0)20 3752 3700.